

**MINUTES OF THE  
NORTH CAROLINA WATER TREATMENT FACILITY OPERATORS CERTIFICATION BOARD**

**June 23, 2015**

A meeting of the North Carolina Water Treatment Facility Operators Certification Board was called to order at 10:07 AM on June 23, 2015 by Danny Sloan, Chairman.

The following members and guests were present:

Members Present:

Steve Scruggs	Linda Raynor	Wendell Pickett	Danny Sloan
Charles Brown			

Guests:

Stephen Denning	Shawn Maier	Steve Reid
Heather Cagle	Cindy Gall	Deanna Castellow
Debbie Soles	Shawn Guyer	Carmalin Walter
Jay Frick		

Danny Sloan read the Statement of Ethics and asked if anyone had any conflicts of interest with the day's agenda items. There were no conflicts mentioned.

The first item of Board business was to approve the minutes of the previous meeting. Danny Sloan called for a motion to accept the minutes. Charles Brown made a motion to accept the minutes and Wendell Pickett seconded the motion. The motion passed.

Danny Sloan asked if there were any comments from the attending public. There were none.

**The next item of business was certification reinstatement requests.**

The Board received a letter from Todd Walton requesting that he be able to regain his B-Distribution and Cross-Connection certifications again. Mr. Walton's certifications both expired in 2005. Charles Brown made the motion that Mr. Walton be able to regain his certifications after paying two years of renewal fees and late fees, retaking the B-Distribution and Cross-Connection schools, and taking and passing the B-Distribution and Cross-Connection exams which must be taken within one year of this approval. Steve Scruggs seconded the motion. The motion passed.

The Board received a letter from Steven Scott requesting that he be able to regain his B-Distribution and Cross-Connection certifications again. Mr. Scott's certifications both expired in 2010. Charles Brown made the motion that Mr. Scott be able to regain his certifications after paying two years of renewal fees and late fees, retaking the B-Distribution and Cross-Connection schools, and taking and passing the B-Distribution and Cross-Connection exams which must be taken within one year of this approval. Wendell Pickett seconded the motion. The motion passed.

The Board received a letter from Brian Johnston requesting that he be able to regain his C-Well certification again. Mr. Johnston's C-Well expired in 1999, but has maintained contact hours and gone to the C-Well school again in 2015. The Board noted that the last four years of his continuing education hours have been safety classes. Charles Brown made the motion that Mr. Johnston be able to regain his C-Well certification by paying two years of renewal fees and late fees, and taking and passing the C-Well exam which must be taken within one year of this approval. Wendell Pickett

seconded the motion. The motion passed.

The Board received a letter from Jeff Holmes requesting that he be able to regain his A-Surface certification again. Mr. Holmes' A-Surface certification expired in 2005. Steve Scruggs made the motion that Mr. Holmes be able to regain his A-Surface certifications after paying two years of renewal fees and late fees, retaking the A-Surface school, and taking and passing the A-Surface exam which must be taken within one year of this approval. Linda Raynor seconded the motion. The motion passed.

The Board received a letter from Jeff Watson requesting that he be able to regain his B-Surface certification again. Mr. Watson's B-Surface certification expired in 2008. Steve Scruggs made the motion that Mr. Watson be able to regain his B-Surface certification after paying two years of renewal fees and late fees, retaking the B-Surface class, and taking and passing the B-Surface exam which must be taken within one year of this approval. Charles Brown seconded the motion. The motion passed.

The Board received a letter from Tracy Sloop requesting that he be able to regain his C-Surface certification again. Mr. Sloop's C-Surface certification expired in 2007. Steve Scruggs made the motion that Mr. Sloop be able to regain his C-Surface certification after paying two years of renewal fees and late fees, retaking the C-Surface class, and taking and passing his C-Surface exam which must be taken within one year of this approval. Charles Brown seconded the motion. The motion passed.

The Board received a letter from David Ransome requesting that he be able to regain his B-Distribution and B-Well certifications again. Mr. Ransome's certifications expired in 2005. Charles Brown made the motion that Mr. Sloop be able to regain his B-Distribution and B-Well certifications after paying two years of renewal fees and late fees, retaking the B-Distribution and B-Well classes, and taking and passing his B-Distribution and B-Well exams which must be taken within one year of this approval. The Board also gave Mr. Ransome the option of taking the C-Well exam without repeating the school as he recently took it again already. Steve Scruggs seconded the motion. The motion passed.

**The next item of business was ORC exception requests.**

The Board received a permission request from George Yankay for the following ORC designations:

Smithfield Farmland Corp. - Clinton	0382400	Well	Sampson Co.
Pender Co. Utilities	7071011	Distribution	Pender Co.

Charles Brown made a motion to approve the request. Steve Scruggs seconded the motion. The motion passed.

The Board received a permission request from Erick Jennings for the following ORC designations:

Beaufort Co. Northside	0407035	Distribution	Beaufort Co.
Beaufort Co. Northside	0407035	Cross-Connection	Beaufort Co
Beaufort Co. Southside	0407040	Cross-Connection	Beaufort Co

Linda Raynor made a motion to approve the request. Charles Brown seconded the motion. The motion passed.

**The next item of business was temporary certification requests. There were none.**

**The next item of business was out-of-state requests.**

The Board received an out-of-state application from Phyllis Lovelace requesting to take a distribution exam. Ms. Lovelace holds a Grade II Distribution System Operator license in Tennessee. Ms. Lovelace also has 4 years of experience. Danny Sloan recommended that Ms. Lovelace be allowed to sit for the A-Distribution exam. Charles Brown

made the motion to allow Ms. Lovelace to sit for the A-Distribution exam within one year of the board's approval. Wendell Pickett seconded the motion. The motion passed.

**The next item of business was other requests. There were none.**

**The next item of business was classification of water treatment facilities.**

The following new system classifications were submitted by the various regional offices for the board's approval:

- Appalcart Transit Facility – C-Well(<100 connections)
- National Guard - Camp Butner – D-Well(<100 connections)
- Vance County Water District Phase 2 – B-Distribution

Charles Brown made a motion to approve the new classifications as submitted. Wendell Pickett seconded the motion. The motion passed.

The following system classification changes were submitted by the various regional offices for the board's approval:

- Tri-City Junior Academy – Changing from D-Distribution to D-Well
- Town of Windsor – B-Distribution, C-Well (Added Cross-Connection)
- Castle Bay Water System – C-Distribution, C-Well (Added Cross-Connection)

Linda Raynor made a motion to approve the changed classification as submitted. Charles Brown seconded the motion. The motion passed.

**The next item on the agenda was Board Issues –Rules**

The Board received a request for clarification from Mr. Jimmy Strickland of Leland. Mr. Strickland wanted to know if the Board considered homeowner's backflow devices to be (In Mr. Strickland's words) "part of the 5 or more devices that will require me to have an ORC". Linda Raynor made a motion to table the discussion until she could get input from the Public Water Supply Section. Charles Brown seconded the motion. The motion passed.

Steve Reid and Jay Frick were in attendance to update the board on several issues. Steve Reid mentioned that the HB74 rules review had been reviewed by the Rules Review Commission and had been approved, but the Legislative Committee still has time to provide input. Steve Reid also talked about an operator portal being developed that will allow operators to access their personal information in a secure system. Mr. Reid also said that electronic payment processes are being developed and could be ready to use by possibly the end of the year.

**The next item of business was education.**

Danny Sloan stated that he had multiple discussions with interested parties about providing a list of formulas on the certification exams. As a result of these discussions, Stephen Denning brought up this idea with both the AWWA BOEE and the NCWOA BOE at their June meetings and both groups were in full support of providing formulas to the operators. Both boards agreed to develop a list of formulas that could be merged together to make one large list that all operators for all drinking water exams could use during their exam. Wendell Pickett made a motion to support the concept of formulas being provided on the exams. Charles Brown seconded the motion. The motion passed.

Danny Sloan asked the board members to review the exam results from the March 31<sup>th</sup> and May 28th exams.

Danny Sloan asked for volunteers to proctor the July 28th electronic exams. Charles Brown volunteered to

proctor if his board replacement was not designated by that time. Danny Sloan asked for volunteers to proctor the August 27<sup>th</sup> paper exams. Charles Brown volunteered to proctor the Snow Hill exam site if his board replacement was not designated by that time, Steve Scruggs volunteered to proctor the Raleigh exam site and Danny Sloan volunteered to proctor the Morganton exam site.

**The next item of business was other.**

Danny Sloan mentioned that the documents have been submitted to the Governor's office for the board member that has applied to replace Charles Brown. Mr. Sloan also mentioned that he has not been able to reach the individual that was recommended to apply for Leslie Carreiro's board position and he welcomes any recommendations to fill the position.

Danny Sloan asked for any comments from the attending public. There were no comments.

Danny Sloan stated the next meeting date would be September 15, 2015.

Danny Sloan asked for a motion to adjourn. Charles Brown made a motion to adjourn the meeting. Wendell Pickett seconded the motion. The motion passed and the meeting adjourned.

Respectfully submitted,

A handwritten signature in cursive script that reads "Stephen Denning".

Stephen Denning, Board Secretary